

Approved For Release 2001/06/09 : CIA-RDP80-01240A000200090032-7

~~SECRET~~
(When Filled In)

OFFICE OR STAFF DD/P - Far East Division		OFFICE CODE NO. BFF	APPROVAL DATE 11/06/69	CONTROL NUMBER 822	PAGE 2 OF 2 PAGES	
DELETIONS				ADDITIONS		
ORGANIZATIONAL UNIT AND POSITION TITLE	GRADE	POSITION CONTROL AND NUMBER	SD	ORGANIZATIONAL UNIT AND POSITION TITLE	OCCUPATIONAL CODE AND GRADE	POSITION CONTROL AND NUMBER
Foreign Field SECRETARY		25X1A6a		Same as on DELETIONS side		
Fiscal Asst Clk	GS-06	4068. #1	SF	Fiscal Asst Asst	GS-0502.03-07	4068. #1
STAFFING COMPLEMENT TOTALS				APPROVAL		
10 AUG 1969				25X1A9a		
				CHIEF, Salary and Wage Division		
				TITLE		
STAFFING COMPLEMENT CHANGE AUTHORIZATION						
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(4-59)

BEST COPY

24 Aug 1962

25X1A9a

Per Mr. [REDACTED] (X-6589)

FE Division will not fill GS-07 Job No. 4068
pending the increase of 1 GS-09 Job No. 2871 to two.
This is to be done upon the arrival of new Admin Off

25X1A6a

[REDACTED] who is to justify the increase of GS-09 jobs
from one to two.

25X1A9a

[REDACTED]

7/31/62

Mr. Bross:

The attached memo establishes an additional
GS-9 in lieu of a GS-6. We have had a GS-7 in
the 6 for two years. She is due back here any day.
Her replacement [REDACTED] was a GS-9.

25X1A9a

Recommend you concur.

GG
RLJ

Top position is GS-12.

31 JUL 1962

MEMORANDUM FOR: Comptroller

SUBJECT : Deletion of SF Positions, [REDACTED]

25X1A6a

1. A revised staffing complement for the [REDACTED] FE Division, was approved by the Deputy Director (Plans) on 25 July 1962.

25X1A6a

2. Please confirm your oral agreement in the revised staffing complement increasing the planned incumbency of position #2871, Finance Assistant, GS-09, from one to two, and deletion of position #4068, Fiscal Accounting Clerk, GS-06.

(SIGNED)

25X1A9a

[REDACTED]
Assistant SEA (Personnel)

CONCUR:

1 AUG 1962

[REDACTED]
Comptroller

Date

O-ASSA (Personnel) 8/1/62

31 JUL 1962

COMPTROLLER

7/31/62

Analysis of SF Positions - FE Division

25X1A6a

<u>Present T/O</u>		<u>Proposed T/O</u>	<u>Plus or Minus</u>
25X1A9a	1 GS-12 - Finance Off. [REDACTED]	1 GS-12 - Finance Off.	-
25X1A9a	1 GS-9 - Finance Asst [REDACTED]	2 GS-9 - Finance Asst	+ 1
	1 GS-6 - Fiscal Acct Clerk	-	- 1
	Total 3	3	-